

Constitution

of the



Nursing Undergraduate Society of McGill University

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PREAMBLE

LAND ACKNOWLEDGEMENT

We respectfully acknowledge that McGill University resides on unceded Indigenous territory, a space historically serving as a meeting ground for many peoples, including the Haudenosaunee and Anishinaabeg, of which the Kanien'keha:ka Nation are recognized as the traditional custodians. The NUS extends heartfelt gratitude to the diverse Indigenous communities whose enduring presence has enriched this land and commits to recognizing historical injustices and taking meaningful action toward a more just and equitable future.

COMMITMENT TO TRUTH AND RECONCILIATION

Embracing the principles of truth and reconciliation, we strive to confront historical injustices. In alignment with Joyce's Principle, we recognize the urgent need to address systemic inequalities in healthcare and health outcomes for Indigenous peoples. As we gather on this land, we are committed to fostering understanding, acknowledging past wrongs, and actively working towards a more just and equitable future.

INTERPRETATION

- **SINGULAR AND PLURAL.** Words in the singular include the plural and vice versa.
- **PRECEDENCE.** In the event of a contradiction between the Constitution, the By-Laws, and the Memorandum of Agreement with the SSMU, the Memorandum shall prevail over the Constitution and over the By-Laws. In the event of a contradiction between the By-Laws and the Constitution, the Constitution shall prevail over the By-Laws.
- **THRESHOLD FOR ADOPTION.** Except as otherwise stated, any reference herein to a resolution or vote shall mean a resolution adopted by Simple Majority vote.
- **DEFINITIONS.** Within the Constitution and By-Laws, including associated Preamble and Appendices, unless otherwise stated, the following terms refer to their definitions as described below:
 - “NUS” or “Society” – The McGill University Nursing Undergraduate Society
 - “Memorandum” or “MoA” – The Contract Titled “Memorandum of Agreement between the NUS and the SSMU”
 - “Constitution” – The Society Constitution
 - “By-Laws” – The Society By-Laws
 - “SSMU” – The Students’ Society of McGill University

- “ISoN” – The Ingram School of Nursing of McGill University
- “McGill” – The Royal Institute for the Advancement of Learning known as McGill University
- “Council members” – Students serving on the NUS Council
- “General Council” or “Council” – body of the Society established in accordance with Article 7 of the Constitution
- “Board of Directors” – body of the Society established in accordance with Article 10 of the Constitution
- “Members-at-Large” or “Members” – Students enrolled in the ISoN who have paid the Nursing Undergraduate Society (NSUG) student fee
- “Simple Majority” – over fifty percent (50%) of the votes cast on any motion at a meeting of the Council, Board of Directors, a committee, or at a General Assembly

PART I – THE SOCIETY

ARTICLE 1 – ESTABLISHMENT

- 1.1. The Society shall be known as the Nursing Undergraduate Society (NUS) of McGill University, hereinafter the NUS.

ARTICLE 2 – MANDATE

- 2.1. Act as the primary official organization for all undergraduate McGill students in the ISoN and to promote their welfare and interests.
- 2.2. Represent the interest of NUS Members-at-Large to the ISoN Faculty.
- 2.3. Provide activities and services to enhance the educational, environmental and social conditions of its Members.
- 2.4. Facilitate and promote engagement in professional development, extracurricular involvement, and student life activities at McGill University, as well as collaboration with recognized professional nursing organizations across Canada.
- 2.5. Promote equity within the Society and advocate for marginalized populations within the NUS membership.
- 2.6. The NUS shall be recognized by its Members-at-Large, Students' Society, Senate and Board of Governors of McGill University as representatives of all undergraduate Nursing students registered at McGill University.

ARTICLE 3 – MEMBERSHIP

- 3.1. The membership of the NUS shall be composed of all undergraduate students currently registered at McGill University in the ISoN, subject to payment of fees prescribed in Article 4.

ARTICLE 4 – MEMBERSHIP FEES

- 4.1. All undergraduate students who are registered in the ISoN shall pay the following mandatory non-opt outable NUS fees to ensure the society's operations, activities and member benefits.
 - 4.1.1. The Nursing Undergraduate Society Fund (NSUG) fee of 20\$ per semester for full-time students and 15\$ per semester for part-time students, collected by the SSMU on behalf of the NUS. This fund supports academic, social, and

extracurricular initiatives, such as Frosh, career fairs, faculty-student meetups, and other events as mandated in the Financial By-Laws.

- 4.1.2. The Nursing 21st Century Fund (NURF) fee of 5\$ per semester for full-time students and 3\$ per semester for part-time students. This fee may only be used to support professional development, research projects, and learning initiatives as mandated in the Financial By-Laws.
- 4.2. The Council may establish additional fees to address specific needs or initiatives following NUS, SSMU, and McGill procedures.
- 4.3. Any modification to the fees outlined in Article 4, including additions of new fees, increases or decreases, must be approved by referendum through a majority vote of the undergraduate nursing student body.
 - 4.3.1. Once modified, no additional changes to these fees may occur until the following Winter referendum period for at least twelve (12) calendar months.
 - 4.3.2. If fees are modified through a referendum, updates to Article 4 reflecting the changes shall not require a Constitutional referendum.
- 4.4. All mandatory and additional fees shall be collected by SSMU on behalf of the NUS as per the Memorandum of Agreement. The collected funds shall be deposited into the NUS financial accounts and managed in accordance with Article 5.
- 4.5. The Director of Financial Affairs shall ensure that all fees are collected, recorded, and allocated according to the financial policies outlined in the NUS Constitution and Financial By-laws.

ARTICLE 5 – FINANCES OF THE SOCIETY

- 5.1. The financial year of the Society shall run from the first (1st) of June to the thirty-first (31st) of May of the following year.
- 5.2. Before the start of the new financial year, the outgoing Director of Financial Affairs and the President must:
 - 5.2.1. Complete crossover of all financial accounts, including providing detailed records of revenue, expenses, and balances.
 - 5.2.2. Transfer signing authority to the incoming Director of Financial Affairs and President. This process must be finalized before the incoming Council assumes its mandate to ensure continuity in financial operations.

- 5.2.3. The transition process shall include a comprehensive briefing on financial commitments, policies, procedures governing the management of funds, current Financial By-laws and their application.
- 5.3. The Director of Financial Affairs must present the proposed budget for the new academic year to Council members for approval during the first Council meeting in September.
 - 5.3.1. The proposed budget must be ratified by a simple majority of the Council.
 - 5.3.2. Until the budget has been ratified by the Council:
 - 5.3.2.1. The Board of Directors shall have access to a contingency budget of 3000\$ for operational, logistical, and urgent expenses.
 - 5.3.2.2. The General Council may allocate funds to Council members, whereas the Council member requesting funds must present a budget breakdown, and whose decision is approved by the signing officers.
 - 5.3.3. The proposed budget should outline expected revenues, including:
 - 5.3.3.1. Membership fees (NSUG and NURF).
 - 5.3.3.2. Additional revenue from opt-outable fees, sponsorships, donations, etc.
 - 5.3.4. The budget must detail planned expenses for:
 - 5.3.4.1. Administrative and operational costs (office supplies, website, etc).
 - 5.3.4.2. Allocations for each Council position and/or project.
 - 5.3.4.3. Events and student initiatives.
 - 5.3.5. Once the budget is approved by the Council, the budget must immediately be shared with all Members-at-Large and accessible via the NUS Google Drive.
 - 5.3.5.1. The budget must be updated within five (5) working days of any changes, with an update from the Director of Financial Affairs at the following Council meeting.
- 5.4. Total expenditures of the Society in any given financial year shall not exceed the total revenues collected.
 - 5.4.1. In exceptional circumstances where a deficit is unavoidable, the Council may authorize such a deficit only upon approval by a two-thirds (2/3) majority vote and with the unanimous consent of both signing officers.

- 5.4.2. The decision must include a clear and documented plan for addressing the shortfall, including, but not limited to, reducing the budget for the following financial year, adjusting the current budget, etc.
- 5.5. The Society shall establish and maintain a comprehensive set of Financial By-laws governing all aspects of its financial management. These by-laws shall include, but are not limited to, provisions on expense approval processes, reimbursement policies, financial reporting, and auditing requirements.
 - 5.5.1. The Financial By-laws shall be reviewed annually by the Director of Financial Affairs and President and updated as necessary, subject to ratification by the Council.
- 5.6. The signing officers for all NUS financial accounts shall be the Director of Financial Affairs and the President of the NUS.
 - 5.6.1. As part of their mandate, incoming signing officers shall present all relevant financial procedures and rules outlined in the Constitution and Financial By-laws to the Council at its first meeting.
 - 5.6.1.1. The training shall cover financial record-keeping, accountability & reporting, budget preparation/management, expense approval, reimbursement process and the use of financial tools/platforms.
 - 5.6.2. The NUS President is responsible for the review, signing, and execution of all contacts between the Society and external organizations, whereas a SSMU signing officer co-signs.
 - 5.6.2.1. The Director of External Affairs and Director of Financial Affairs must be consulted when appropriate.
- 5.7. Any expenditure exceeding \$500 from NUS financial accounts or incurred on behalf of the NUS by a Council member, as well as any expenses incurred by Members-at-Large, shall require prior approval from both signing officers.
 - 5.7.1. Prior to the disbursement of any funds, all Council members and Members-at-Large shall prepare a detailed cost breakdown with estimates, including, but not limited to, NUS financial contributions, additional non-NUS funding sources, projected revenue, and itemized expenses. Upon disbursement of funds, the final cost breakdown must be updated accordingly.
 - 5.7.1.1. Submission of the final cost breakdown shall be a prerequisite for reimbursement by the Director of Financial Affairs for any Council member or Member-at-Large.

- 5.8. Planned expenses exceeding a Council members' allocated budget, or those not included in the most recent budget ratified by the Council, must be presented to both signing officers, and to Council for ratification before disbursement of funds.
- 5.9. The NUS financial accounts and financial practices shall adhere to standard accounting principles, ensuring accurate record-keeping and compliance with legal and institutional requirements.
 - 5.9.1. Financial records shall be reviewed regularly, and discrepancies must be reported immediately to the Council for resolution and documented in financial reports to maintain accountability.
 - 5.9.2. All financial records, including budget summaries, account statements, and end-of-year financial reports, reimbursement requests, shall be accessible to Council members.
 - 5.9.3. Members-at-large wishing to review the records must:
 - 5.9.3.1. Submit a written request to the Director of Financial Affairs.
 - 5.9.3.2. Specify the records they wish to access and the purpose of their request.
 - 5.9.4. The Director of Financial Affairs shall:
 - 5.9.4.1. Acknowledge receipt of all requests within twenty-four (24) hours.
 - 5.9.4.2. Provide the requested financial records within one (1) week, ensuring timely access while maintaining confidentiality.
- 5.10. An end-of-semester financial report must be prepared by the Director of Financial Affairs and presented at each Council's final meeting in the Fall and Winter semesters.
 - 5.10.1. The report must detail all revenues collected, expenditures, and significant financial decisions made during the year.
 - 5.10.2. The final end-of-year report should be presented at the final Council meeting of the financial year for review and ratification.
- 5.11. If a Council member or Member-at-Large violates financial procedures of the Constitution or By-laws, the following steps shall be taken:
 - 5.11.1. The Board of Directors will review the incident and present it to the General Council. Appropriate actions may include:
 - 5.11.1.1. Hearing a motion to revise or increase the Council member's budget.

- 5.11.1.2. Restricting the Council member or Member-at-Large from submitting future reimbursement requests.
 - 5.11.1.3. Requiring the Council member or Member-at-Large to reimburse the NUS for unauthorized expenses, or cancelling their reimbursement request.
 - 5.11.1.4. Removing said Council member from Council for misappropriation of funds as per Article 16.
- 5.12. All NUS funds or funds raised on behalf of the NUS held in personal financial accounts must be reported to the Director of Financial Affairs by end of day.
- 5.12.1. Only Council members may collect or hold funds on behalf of the NUS.
 - 5.12.1.1. All collected funds must be transferred to the Director of Financial Affairs within 24 hours of the final collection. The Director of Financial Affairs shall be responsible for ensuring the proper deposit of these funds into the NUS financial accounts.
 - 5.12.1.1.1. A detailed Excel sheet detailing all transactions must accompany all collections of funds.
 - 5.12.2. Only Council members can submit a request for the reimbursement process unless otherwise communicated to and approved by the Director of Financial Affairs.
 - 5.12.3. Exceptions to Articles 5.12.1 and 5.12.2 must be approved by both signing officers and reported to the Council at their next meeting, with the condition Article 5.12.1.1.1. is followed and adhered to.
 - 5.12.3.1. Exceptions will be granted to NUS Committee members, whereas the Council member overseeing the committee advises both signing officers ahead of time and Article 5.12.1.1.1. is followed and adhered to.

PART II: ORGANIZATION

ARTICLE 6 – POWERS AND DUTIES OF THE COUNCIL

- 6.1. The governing and legislative body of the NUS shall be known as the General Council (hereinafter, Council) and as such shall:
- a. Sign and recognize the supremacy of the Constitution and be bound by it;
 - b. Be empowered to make all decisions and take action on behalf of the NUS in accordance with and subject to the constraints imposed by the General Assembly;

- c. Adopt the NUS annual budget;
 - d. Establish committees of Council where and when it deems necessary;
 - e. Have the power to mandate any of its representatives to adopt and defend a specific stance.
- 6.2. The terms of office for members of the Council shall be from May first (1st) to April thirtieth (30th).
- 6.2.1. Exceptions apply for the President and Director of Financial Affairs, who must ensure crossover of signing authority and financial accounts occur before the start of the financial year of the first (1st) of June.
- 6.3. The Council shall have the power to mandate the votes of its representatives to both the SSMU Legislative Council (LC) and the McGill University Senate, with a majority vote of the Council.
- 6.3.1. In cases the Council did not mandate a vote, the representative to the SSMU LC or the Senate must report their vote on motions at the next Council meeting.
- 6.4. The Council shall have the power to mandate its representatives to both the SSMU Legislative Council and the McGill University Senate to bring forward questions to those bodies, respectively.

ARTICLE 7 – MEMBERS OF THE COUNCIL

- 7.1. Positions on the NUS Council shall be considered service-oriented: to provide representation, events, and services for members of the Nursing Undergraduate Society.
- 7.2. The Council shall consist of:
- 7.2.1. The members of the General Council;
- 7.2.1.1. The members of the Board of Directors:
 - 7.2.1.1.1. President
 - 7.2.1.1.2. Director of Logistics
 - 7.2.1.1.3. Director of Financial Affairs
 - 7.2.1.1.4. Director of External Affairs
 - 7.2.1.1.5. Director of Internal Affairs
 - 7.2.1.1.6. Director of Academics

- 7.2.1.1.7. Director of Sustainability
 - 7.2.1.1.8. Equity Commissioner
 - 7.2.1.2. Opportunities Coordinator
 - 7.2.1.3. Sponsorship Coordinator
 - 7.2.1.4. Cafe Coordinator
 - 7.2.1.5. Nursing Senator
 - 7.2.1.6. SSMU Representative
 - 7.2.1.7. CBNA Representative
 - 7.2.1.8. Indigenous Awareness Representative
 - 7.2.1.9. Class Representatives
- 7.3. No Council member may concurrently hold more than one vote on Council.
- 7.4. All Council members shall be responsible for the preparation of a crossover document for their successor.
- 7.4.1. These shall include procedures, records, and previous transition documents.
- 7.5. All Council members must abide by this Constitution and all By-laws.
- 7.5.1. Council members must not take actions that contradict decisions and motions of the Council, unless otherwise decided by the Council.
 - 7.5.2. In cases where the Constitution or By-laws does not address an area, an individual member of Council must seek Council approval of any actions to be taken.

ARTICLE 8 – MEETINGS OF COUNCIL

- 8.1. Quorum for a meeting of Council shall be half (50%) of its voting members.
- 8.1.1. The Director of Logistics, may at their discretion, allow for excused absences, which shall not count as absences pursuant to Article 8.2.1.2.1
 - 8.1.2. The Director of Logistics shall not recognize a suspended or vacant seat for the purposes of quorum.
- 8.2. The Council shall hold regular meetings called by the Director of Logistics at least every other week while classes are in session during the Fall and Winter semesters.

- 8.2.1. All members of Council must be present at every Council meeting and have completed their minutes prior to meetings, regardless of absence.
 - 8.2.1.1. Absences must be reported to the Director of Logistics along with reasoning of absence.
 - 8.2.1.2. Missing one (1) meeting is acceptable; however, if a member misses two (2) meetings, they will receive a written warning from their Director. Upon a third (3rd) absence, they must meet with their Director or the Board of Directors, which may result in suspension based on the Council's discretion.
 - 8.2.1.2.1. Missing a meeting shall be defined as the failure to be present at the meeting, in addition to the failure to fulfill at least two of the following obligations: (a) failing to submit an excusal notice, (b) neglecting to write and review the meeting minutes, (c) failing to follow up on any missed discussions, or (d) failing to provide the appropriate reports in accordance with established procedures.
- 8.2.2. At least two meetings shall be held during the summer semester in the months of May, June, July, and August.
- 8.3. Voting power for any motion remains solely with Council members and procedure shall be as specified in the newest edition of Robert's Rules of Order Newly Revised.
 - 8.3.1. Council members must vote as per role mandate, and must vote within the allocated time period.
 - 8.3.2. Failure to meet 8.2.1, and 8.3.1 will be considered violations of Council member responsibilities and may be subject to penalty, including, but not limited to, removal from office, disciplinary meetings, accountability reports, etc.
- 8.4. Notice of all meetings shall be given to all members of Council at least three (3) days in advance. In pressing and substantial cases, the Board of Directors may call an emergency meeting twenty-four (24) hours in advance.
 - 8.4.1. All NUS Council meetings shall be open to its members with the exception stated in Article 8.4.2.
 - 8.4.2. The Council may, when deemed necessary, conduct closed meetings, with a vote of two-thirds (2/3) of the Council in favour of such a motion.

ARTICLE 9 – COMMITTEES OF COUNCIL

- 9.1. Standing Committees of Council shall be determined by the Committees & External Groups By-laws of the NUS.
- 9.2. A summary of all activities of the standing Committees outlined in Article 9.1 of this Constitution shall be presented by the respective committee chair to Council at least once per semester in addition to updates at every General Council meeting.
- 9.3. Council may establish new Standing or Ad-hoc Committees as it sees fit to carry out the NUS' objectives.
- 9.4. All Members-at-Large are eligible to become members of NUS committees.

ARTICLE 10 – THE BOARD OF DIRECTORS

- 10.1. There shall be a committee of Council called the Board of Directors, which shall govern the NUS between meetings of the Council in a manner consistent with policies set out by the Council and the General Assembly.
- 10.2. The Board of Directors shall be composed of:
 - 10.2.1. President
 - 10.2.2. Director of Logistics
 - 10.2.3. Director of Financial Affairs
 - 10.2.4. Director of External Affairs
 - 10.2.5. Director of Internal Affairs
 - 10.2.6. Director of Academics
 - 10.2.7. Director of Sustainability
 - 10.2.8. Equity Commissioner
- 10.3. Council members shall be welcome to attend all Board of Director meetings with non-voting, consultative status.
- 10.4. Quorum for a meeting of the Board of Directors shall be five (5) members.

ARTICLE 11 – POWERS AND DUTIES OF DIRECTORS OF THE BOARD

- 11.1. The Board of Directors shall ensure communication between Council and the Members of the NUS.

- 11.2. The Board of Directors shall have the powers of Council between meetings of Council, except that it shall not entertain motions to amend this Constitution and By-laws.
- 11.3. All resolutions and actions of the Board of Directors taken between Council meetings must be submitted to the next Council meeting for ratifications.
- 11.4. The Board of Directors shall not vote on matters which Council has already voted on themselves.
- 11.5. In the event of the resignation or the impeachment of the President, the Director of External Affairs shall assume the duties of the President until a by-election, if deemed necessary by Council, is held. Should a by-election not be held, the Director of External Affairs will remain President until April thirtieth (30th).
- 11.6. In the event that a position on the Board of Directors is or becomes vacant, the Council shall appoint a replacement, in accordance with the Electoral By-laws, from amongst its members or a member of a Committee until a by-election, if deemed necessary, is held.

PART III – ELECTIONS AND REFERENDA

ARTICLE 12 – GENERAL ELECTIONS

- 12.1. Elections are run by the NUS Elections office, composed of, at minimum, a Chief Returning Officer, and two Deputy Returning Officers, as per Electoral By-laws.
- 12.2. All Members-at-Large of the NUS shall be eligible to vote in NUS elections.
- 12.3. There shall be a set of Electoral By-laws inscribed in the By-laws of the NUS. Elections shall be conducted in accordance with this Constitution and By-laws.
- 12.4. Elections and Referenda shall be passed by plurality, excluding referenda that amend the NUS Constitution, which shall be passed by a two-thirds (2/3) majority of all votes cast.
- 12.5. There shall be three election periods to elect NUS Council Members, one election period before the end of the Winter semester, one by-election period at the start of Fall semester, and one by-election period at the start of the Winter semester.
 - 12.5.1. Fall By-elections shall only take place if positions on the Council remain unfilled, or are filled by appointed members.
 - 12.5.2. Winter By-elections, at the discretion of Council, will take place if positions on the Council remain unfilled, or are filled by appointed members.
- 12.6. All Council positions are open to all Members-at-Large, subject to candidates meeting requirements stipulated in the Governance & Role and General Electoral By-laws.

ARTICLE 13 – ELECTORAL OFFICERS

- 13.1. There shall be a Chief Returning Officer (hereinafter referred to as the CRO), who shall be responsible for the general conduct and execution of elections and referenda and shall fulfill this duty with impartiality.
- 13.2. The CRO shall be appointed by the Council.
- 13.3. A decision made by Elections NUS concerning the interpretation of articles in this Constitution and By-laws regarding elections and referenda, shall be considered binding, unless otherwise voted upon by the Council.
- 13.4. The Council shall ratify the appointment of two Deputy Returning Officers (DROs).

ARTICLE 14 – PROCEDURES OF REFERENDA

- 14.1. There shall be a set of General Electoral By-laws inscribed in the By-laws of the NUS. Referenda shall be conducted in accordance with this Constitution and By-laws.
- 14.2. Referenda may be initiated by the Council, or upon receipt of a request for a referendum signed by ten percent (10%) of total membership of the NUS.
- 14.3. Quorum for all referenda shall be ten percent (10%) of total membership of the NUS.

PART IV – GENERAL ASSEMBLY

ARTICLE 15 – GENERAL ASSEMBLY

- 15.1. A General Assembly may establish, amend or rescind any policy, by-law, or statement of the NUS:
 - 15.1.1. Article 15.1 is conditional upon that said policy, by-law, or statement falls within the Society's mandate, and does not supersede the Constitution, or MoA with SSMU.
- 15.2. A General Assembly shall be convened by the Director of Logistics or upon receipt of a request for a meeting signed by ten percent (10%) of total membership of the NUS.
- 15.3. At least five (5) days public notice must be given for a General Assembly through methods including, but not limited to, social media, Listserv, posters, or announcements in classes.
- 15.4. Quorum for a General Assembly shall be ten percent (10%) of total membership of the NUS.

- 15.5. General Assemblies shall be chaired by the Director of Logistics.
- 15.6. Ratification by special online vote is required for all resolutions passed at the General Assembly and shall be overseen by the CRO.
 - 15.6.1. Voting with regard to the aforementioned special online vote will be held no longer than 10 days after the stipulated vote at a General Assembly.
 - 15.6.2. Quorum for online ratification of General Assembly resolutions shall be ten percent (10%) of the NUS membership.
 - 15.6.3. General Assembly resolutions which amend the NUS Constitution shall require a two-thirds (2/3) majority vote to pass.
- 15.7. Resolutions adopted by a General Assembly supersede all decisions made by Council, and may not be overturned by Council for the remainder of the current Council's term.

PART V – REMOVAL FROM OFFICE

ARTICLE 16 – PROCEDURES

- 16.1. Any officer of the NUS Council may be removed from office for violation of the provisions of this Constitution or its By-laws, delinquency of duties or misappropriation of NUS funds.
 - 16.1.1. A motion to remove a member of the Council must be presented in writing to a Director of the Board. The motion to remove will then be inscribed on the agenda of the next meeting of the NUS (Council or General Assembly).
 - 16.1.2. A person against whom a motion to remove is directed shall be afforded the opportunity to respond to the allegations made and be aware of the motion as soon as possible.
 - 16.1.3. Any officer of NUS Council is immediately removed from their position in the event that they are expelled from the university or cease to be enrolled as a full-time or part-time student in the Ingram School of Nursing at the undergraduate level.
- 16.2. Any Representative, except class representatives, of the Council may be removed from office by a two-thirds (2/3) majority vote of the Council, without the ratification of a General Assembly.
- 16.3. A petition to impeach a Class Representative must be drafted by a student from within that grade or by the Director of Academic Affairs, and signed by at least 25% of that grade, in addition to 2/3 of the Council.

- 16.3.1. In the case of BScN U0, at least 50% of that grade must sign, in addition to 2/3 of the Council.
- 16.3.2. Upon delivery of that petition to a Director, the motion to impeach will be added to the agenda of the next General Council meeting.
- 16.4. Any Council members wishing to resign from their position must write a statement of resignation, and submit it to a Director of the Board, who will bring it to Council. Resigning officers will be asked to fill out an Exit Summary and provide a minimum 2 weeks of notice.
 - 16.4.1. In the case of a Director of the Board resigning, they must submit their resignation letter to another Director of their choice, who will bring it to Council.
- 16.5. In the event where a member of General or Board of Directors can no longer hold their position, Council members are to act in accordance to the following guidelines:
 - 16.5.1. In the event where a member of the Board of Directors can no longer hold their elected position, the Board of Directors is mandated to leave the position vacant until the next by-election or appoint an interim Council member to fill the spot, until the next election period.
 - 16.5.2. In the event where a Board of Directors member can no longer hold their elected position, the Council is mandated to appoint a person who meets eligibility requirements as per the General Electoral By-laws. In the case where there is no such person, the vacated role responsibilities are to be distributed amongst the remaining current Board of Directors until the next election period.

PART VI: THE CONSTITUTION

ARTICLE 17 – BY-LAWS OF THE CONSTITUTION

- 17.1. Appended to this Constitution are a set of by-laws, which may be adopted by Council as it sees fit, providing that such by-laws conform to the principles embodied in this Constitution.
- 17.2. Quorum for a motion to enact, amend or rescind a by-law of the Society shall be two-thirds (2/3) of council.
- 17.3. Enacting, amending, or rescinding any and all by-laws of the Society shall require two-thirds (2/3) majority of Council or the General Assembly.
- 17.4. No by-law of the Society may be amendable solely through referendum.

ARTICLE 18 – AMENDMENTS TO THE CONSTITUTION

- 18.1. This Constitution may only be amended by a referendum conducted in accordance with Part III of the Constitution.
- 18.2. The existing wording as well as the proposed constitutional amendments shall be provided at every polling station during the referendum.

ARTICLE 19 – SUPERSEDING CLAUSE

- 19.1. This Constitution repeals and supersedes all previous constitutions.

ARTICLE 20 – EQUITY

- 20.1. Appended to this Constitution shall be the Equity By-laws.
- 20.2. These Equity By-laws shall affirm the Society's commitment to: a. the inclusivity and accessibility of its services and events, b. the promotion of respect and a culture of equity, c. a framework for handling complaints related to equity.